



SPECIAL-PROJECT REQUEST FOR PROPOSALS

2018-19

Special-Project CTE Improvement Requests are for over \$4,000 and designed to fund short-term program improvement **NEEDS** in Career and Technical Education Programs not met by other resources or Perkins funding methods. Examples include:

- To address large scale equipment needs or modernization
- To develop a needed program or program component
- Large scale professional development opportunities

Eligible applicants are recipients of Carl Perkins funds through C-TEC representing:

- Individual schools or districts
- Multi-school collaborations
- Region-wide strategies

Applicants **MUST** be approved CTE Programs or Programs of Study or have a documented plan for becoming approved within 1 year.

Required Project Information

The Special-Project Google Form request will require the following Information:

- School or entity submitting the request
- Nature of need – include the improvements, # of students impacted
- Why the need is important to your school/community
- Outcomes expected and plans to measure the outcomes
- How will you ensure the outcomes are sustainable
- Other funds to be leveraged – district, community partners, Perkins Basic Allocation, etc.
- Total dollar amount requested from C-TEC Special Project fund

Proposals must:

1. Be submitted by an ODE approved CTE program(s), or an emerging CTE program that is in development with a documented plan to be an ODE approved CTE program within one year, or demonstrate how a project will provide resources to improve one or more ODE approved CTE Programs of Study.
2. Be complete – Submit the google form and assurances document by the deadline (both may be found at clackamascareers.com)

Proposal Timeline

March 5, 2018 - Application available

April 13, 2018 – Deadline to submit proposal

May 11, 2018 – Notification of grant approval



2018-19 C-TEC Special-Project Assurance Document

Name of Instructor(s) submitting the request:

Name of the ODE-approved Program(s) involved in the proposal:

Name of the school(s)/organization submitting the request:

C-TEC Special-Project Fund Request (list the total dollar amount you are requesting): _____

The signature of your school administrator indicates their awareness of the C-TEC Special-Project Proposal

Signature, Administrator in charge of CTE

Date

In order for your proposal to be complete, you must do the following by Friday, April 13, 2018:

1. Scan this page and email it to Sarah Dorn, Regional Coordinator (sdorn@clackesd.org)
2. Complete the 2018-19 C-TEC Special-Project Request (found at clackamascareers.com)