



## MINI-PROJECT PROPOSALS

The Clackamas Career and Technical Education Consortium (C-TEC) is now accepting project proposals this school year. Applications for the C-TEC mini-projects are available to CTE teachers from Clackamas County High Schools and Clackamas Community College. Teachers may submit more than one proposal.

### **Objectives**

The C-TEC mini-projects for secondary and post-secondary programs must contribute to the improvement of CTE Programs under the Perkins IV Act by addressing at least **TWO** of the following objectives:

#### **Standards and Content**

- Align programs with industry standards, e.g. Oregon Skill Sets, NATEF, AWS, etc.
- Incorporate Oregon Diploma Requirements (Essential Skills, Ext. Application, etc.) into CTE programs
- Align CTE programs with Oregon's Common Core State Standards at the secondary level or General Education requirements at the community college level

#### **Alignment and Articulation**

- Develop or strengthen career pathways from secondary to postsecondary
- Strengthen programs to be able to provide dual credit articulation
- Align exit and entry requirements for programs

#### **Accountability and Evaluation**

- Lead to the implementation of a valid, reliable assessment of technical skill attainment

#### **Student Support Services**

- Incorporate and integrate career guidance with academic advising in CTE programs
- Provide students with relevant career related learning experiences, student leadership opportunities, cooperative work experience and/or access to opportunities for careers that are nontraditional for a student's gender
- Address equity that may impact underserved or non-traditional populations

### **Funding**

The maximum amount funded per proposal is \$4,000.00.

### **Eligibility Requirements**

Proposals must:

1. Be submitted by one or more
  - a. ODE approved CTE Program(s) of Study, or
  - b. ODE approved Startup CTE Program(s) of Study
2. Meet at least TWO of the Perkins IV objectives listed above
3. Be complete – Submit the assurances document (second page of this document) with the google form by the deadline on the CTEC website ([TinyURL.com/CTECMiniGrants](http://TinyURL.com/CTECMiniGrants))

### **Other Considerations**

- Perkins funds are required to make SUSTAINED program improvement. Basic supplies and other consumables are the responsibility of your district and can not be funded by mini-projects.
- Perkins funds cannot be used to pay for any expense that was previously paid by the local school district or college (this may include salaries, textbooks, stipends, equipment, etc.).
- Perkins funds can not be used for equipment repair, purchasing multiple copies of textbooks, or non CTE computer labs
- Limit your proposal to only ask for the funding needed for your project.

### **Proposal Timeline**

The proposal timeline can be found here: [TinyURL.com/CTECMiniGrants](http://TinyURL.com/CTECMiniGrants)



## **C-TEC Mini-Project Assurance Document**

Name of Instructor(s) submitting the request:

Name of the ODE-approved Program(s) involved in the proposal:

Name of the school(s)/organization submitting the request:

C-TEC Mini-Project Fund Request (list the total dollar amount you are requesting):

The signature of your school administrator indicates their awareness of the C-TEC Mini-Project Proposal

Signature, Administrator in charge of CTE

Date

**In order for your proposal to be complete, you must do the following:**

1. Complete this page, scan it, and save it as a PDF.
2. Upload the PDF of this page as part of a complete C-TEC Mini-Project Google Form (found at [TinyURL.com/CTECMiniGrants](http://TinyURL.com/CTECMiniGrants))